

Fanshawe College

## FIRST: Fanshawe Innovation, Research, Scholarship, Teaching

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Documentation (Approvals etc...)

Business – Accounting (co-op / non co-op)

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2011

### BAC2 Curriculum Modification for 2013-14

Fanshawe College

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# PROGRAM/CURRICULUM "RATIONALE FOR CHANGES"

RECEIVED

DEC 02 2011

REGISTRAR

All requests for changes to programs of instruction must be submitted to the Registrar's Office by December 1st each year for changes to be implemented for the following September intake. All changes require the approval of the Dean and possibly the VPA's Office if significant.

REMINDER: We need to ensure that changes are made properly and in a timely manner to: maximize student success; optimize employment preparation; meet all quality and integrity responsibilities to MTCU, PQAPA and our Board of Governors; and meet community expectations.

- The **Program/Curriculum "Rationale for Changes"** should be completed using this template and all areas must be completed. An electronic copy of this document should be submitted to the Registrar's Office.
- The Dean/Chair responsible for the program should consult with other affected schools and obtain the appropriate sign-offs on a paper copy of this document. Once all consultations and sign-offs have occurred, the paper copy should be submitted to the RO
- Course Request Forms must also be submitted electronically to Strategy and Planning for all new courses. These will be forwarded to Scheduling following approval of the changes by the Dean and possibly the VPA's Office.

## 1.0 Program Requiring Changes

Program Title:	Business Accounting	
Program Alpha & Number:	BAC2	
Effective Catalog Year:	2013/14	only

*Please answer each of the questions below, if applicable. Missing or incomplete information may delay approval and/or implementation of the proposed changes.*

## 2.0 Rationale for Changes

### 2.01 Provide a brief description of the reasons for the proposed changes.

The current Business Accounting Program has 17 hours in 2<sup>nd</sup> semester and 23 hours in 3<sup>rd</sup> semester. ACCT3030, is a computer applications course in 3<sup>rd</sup> semester that focuses on Advanced Excel Applications for Accounting and Quick Books. We feel moving ACCT3030 (3 hours) to 2<sup>nd</sup> semester would even out the course hours between 2<sup>nd</sup> and 3<sup>rd</sup> semesters plus provide students with more exposure to Excel applications for accounting earlier in the program and experience with using a second accounting software package.

### 2.02 Students

- Although we have not surveyed students, we have received feedback from employers indicating that they would like to see our students be more proficient at using Excel to prepare accounting related reports plus be able to use more than one accounting software package by the time they go out on their first coop placement which normally occurs after 2<sup>nd</sup> semester.

- The change will allow students to spend more time on homework/assignments in 3<sup>rd</sup> semester as they will have 3 hours less of class time per week plus will provide them with more exposure to Excel and a 2<sup>nd</sup> accounting software package.
- The change will have no affect on the cost of the program for students as we are planning to use the same materials for the course; however, we are planning to also implement laptops in 2<sup>nd</sup> semester effective Jan. 2014 for which we have submitted our budget proposal for additional laptop rooms fees. Students will be required to purchase a laptop which will be used for all 2<sup>nd</sup> semester courses. Students are currently using laptops in the BAC2 program in 3<sup>rd</sup> and 4<sup>th</sup> semester.
- We anticipate this change will improve the flow of the program in two areas. First it will help to smooth out the hours per term and second, it will help students become more proficient in Excel earlier which should help them in other laptop courses such as Statistics, Accounting and Taxation where Excel is used extensively.

#### 2.03 Relationship of Program to Industry

- Although we have no data to support this change, we do have feedback from employers who attended both the program review and panel discussions for the new Payroll & Bookkeeping Program that supports our efforts to provide students with more hands on application in Excel earlier as well as exposure to the two most commonly used accounting software programs before they go out on their first coop work term.

#### 2.04 Program Learning Outcomes

- The change has no affect on the Program Learning Outcomes.

#### 2.05 Relationships with Other Fanshawe College Programs

- ACCT3030 course is not a part of any other Fanshawe College program.

#### 2.06 Relations with Other Post-Secondary Programs

- The change has no affect transfer agreements with other post-secondary institutions.

#### 2.07 Changes on Fit of Program with general College Requirements for Programs

- The change has no affect on the fit of the program with the College's strategic plan, program mix, general education requirements or marketing and is consistent with the College's policies for program changes.

### 3.0 Consultation Regarding Proposed Changes

#### 3.01 Consultation With Program Advisory Committee

- Although we have not consulted with the PAC, based on feedback we received during previous meetings and mentioned above, we feel this change would meet with their approval.

#### 3.02 Consultation With Other Programs/Schools/Services

- The change was discussed with the accounting faculty at team meetings held this fall and then further at our Program Success Meeting with our chair and program manager. The idea for the change was met with a positive response by all parties as we recognized the inequity of hours in the program (17 vs. 23) from 2<sup>nd</sup> to 3<sup>rd</sup> semester and the fact that students need to have more exposure to excel earlier in the program to help them in 3<sup>rd</sup> and 4<sup>th</sup> semester courses where they are required to use excel extensively.

#### 4.0 Resource Implications of Proposed Changes

##### 4.01 Staffing

- We do not require additional staff to teach the course; however, there will be a shift in the demand for teaching resources as the larger number of sections of 3<sup>rd</sup> semester is in the fall versus the winter for 2<sup>nd</sup> semester courses. This shouldn't be a problem as the majority of sections of the course is currently being taught by part-time and partial load professors and we don't typically have issues finding people with the required knowledge and skills to teach this course.

##### 4.02 Services

- There should be no consequences on other areas other than the requirement of laptop rooms but, as mentioned above this is a part of a separate budget proposal we are making for all 2<sup>nd</sup> semester courses to be converted to laptop as of the 2013/14 school year.

##### 4.03 Space or Technology Requirements

- Please see comments regarding conversion of 2<sup>nd</sup> semester to laptop based courses.

##### 4.04 Budgetary Implications

- There should be no budget implications other than that mentioned above (laptop rooms).


Approvals: Chair of School and Dean of Faculty; possibly VPA's Office, if significant

☒ Approved

☐ Not Approved / Requires Changes

  
Chair of School/Campus (signature)

  
Date

  
Dean of Faculty (signature)

  
Date

Chair of Servicing School, if required (signature)

Date

Vice-President, Academic, if required (signature)

Date

  
D. St  
Jan 11/12

## Degree Audit Report

RECEIVED

DEC 02 2011

Catalog: 2012/2013

2013/14

Program: BAC2

Department: BUS - Kinlin School of Business

Academic Level: PS

CCD: 8 - 4AcadSem/1200-1400hrs

Name: Bup Bacc Accounting

REGISTRAR

Grade Scheme: LG2

Major: BAC2 - Business - Accounting

Div: BUS - Business and Management

Co-Op Indicator: Optional Co-op

## Academic Program Requirement

Total Credits: 79.00

Residency Reqmt: 20.00

GPA Requirement: 2.000

Residency Reqmt GPA: 2.000

Minimum Grade: D

## Academic Requirement: BAC2.12 Business - Accounting

Major: BAC2

Grade Scheme: LG2

Minimum GPA: 2.000

Minimum Grade:

## Subrequirement: Level 1

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
ACCT-1004	Principles of Accounting 1	60.00	4.00	
MKTG-1012	Principles of Marketing I	45.00	3.00	
MATH-1052	Business Math	45.00	3.00	
BUSI-1060	Strategies for Success	15.00	1.00	✓
WRIT-1032	Reason & Writing - Business 1	45.00	3.00	
BUSI-1005	Introduction to Business Processes	45.00	3.00	**

BUSI-1060 DELETE

~~ADD: BUSI-1082 College Orientation Success 45.00 3.00~~

## Subrequirement: Level 2

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
ACCT-1010	Applied Computer Applications for Acctg	45.00	3.00	
ACCT-1011	Principles of Accounting II	75.00	5.00	
COMM-3020	Professional Communication	45.00	3.00	
MATH-1175	Financial Math	45.00	3.00	
ECON-1002	Economics I	45.00	3.00	**

ADD: COMP-1449

Applied Quick Books &amp; Excel 45.00 3.00

## Subrequirement: Level 3

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
ECON-1005	Economics II	45.00	3.00	**
DELETE ACCT-3030	Comp Apps for Acct-Inter	45.00	3.00	
MGMT-3041	Organizational Behaviour	45.00	3.00	**

**Degree Audit Report**

MATH-1045	Statistics	45.00	3.00
FINA-3007	Taxation I	90.00	6.00
ACCT-3036	Accounting 1-Inter	75.00	5.00

**Subrequirement: Level 4**

Gen Ed - Take a 3 credit General Education elective course

Take all of the following Mandatory Courses:

		<b>Total Hours</b>	<b>Total Credits</b>	<b>GE</b>
ACCT-3037	Accounting 2-Inter	90.00	6.00	
ACCT-3022	Cost Accounting I	45.00	3.00	
FINA-3020	Taxation II	60.00	4.00	
SYST-3002	Business Information Systems	45.00	3.00	
LAWS-3041	Business Law	45.00	3.00	

**Subrequirement: Gen Ed - Electives**

Take 3 General Education Credits -


Normally taken in Level 4

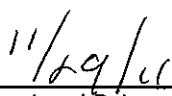
**Subrequirement: Check Residency**

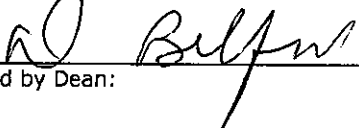
Students Must Complete a Minimum of 20 of the Program

Credits at Fanshawe to meet the Residency Requirement and

Graduate from this Program.

  
 Approved By Chair/Manager:

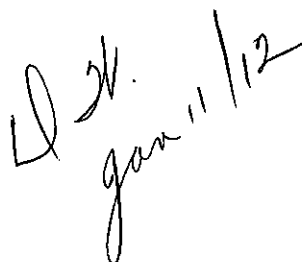
  
 Department and Date:

  
 Approved by Dean:

  
 Date:

General Education Approved By(as appropriate):

Date:

  
 Jan 11/12